



## **MAHA – NORTH CENTRAL DISTRICT FINANCIAL POLICY**

1. The President shall be reimbursed for NCD related business that includes mileage, meals and lodging, except where MAHA covers said expenses.
2. The outgoing President shall be given a Past President's gift. The cost of the gift shall not exceed \$50.00.
3. The President Elect shall be reimbursed for MAHA business related expenses that includes mileage, meals and lodging for the MAHA Annual Meeting and the MAHA Fall Conference. The President Elect shall also be reimbursed through MAHA for mileage accrued when visiting auxiliaries, volunteer groups or guilds as the President's representative.
4. The Vice President – Legislation shall be reimbursed for meals, mileage and lodging for Healthcare Advocacy Day.
5. All NCD board members shall be reimbursed for registration, mileage and lunch expenses for two District Meetings: the Annual Meeting (May), and the Fall Meeting (September) unless these expenses are paid for by the officer's individual auxiliary, volunteer group, guild or hospital. Board members will also be reimbursed for mileage and lunch for NCD Board Meetings called by the NCD President.
6. All telephone, postage and miscellaneous supply expenses will be paid by the district if district business is involved unless these expenses are paid by the officer's individual auxiliary, volunteer group, guild or hospital.
7. Reimbursement for mileage will be \$.30 per mile.
8. Expense vouchers should be submitted to the President for approval.
9. Expenses incurred for programs, special decorations, etc., are to be paid by the hosting auxiliary, volunteer group, or guild for district meetings.

### **EXPENSE REIMBURSEMENT BECOMES EFFECTIVE THE DAY FOLLOWING INSTALLATION.**

September 22, 2003  
Revised April 2008  
Revised December 2008  
Revised June 25, 2009  
Revised September 9, 2009