

MEET YOUR 2018-2019 SED EXECUTIVE BOARD

PRESIDENT: PAMELA JACKSON-WALTERS is a volunteer at Henry Ford-Main. As our President she is the chief executive officer of SED-MAHA and will preside at all meetings of the District. She also represents our District at all meetings of the Michigan Association of Healthcare Advocates (MAHA) and reports on SED activities to the State Board. Her contact information is: pamJ.W.512@gmail.com

PRESIDENT ELECT/LEGISLATIVE DIRECTOR: THIS OFFICE IS CURRENTLY VACANT.. Our President Elect will prepare to assume the responsibilities of SED President in 2019. Our Legislative Director supports the requests of the Michigan Health & Hospital Association (MHA) and the MAHA leadership regarding resolutions, letters and public relations programs affecting hospitals and volunteers. She communicates their requests to our District members.

VICE PRESIDENT: THIS OFFICE IS CURRENTLY VACANT. The SED Vice President's responsibility is to be Chair of the Program Committee and work with the Hospitality Chair to plan the Educational Programs for the SED Fall Leadership Meeting, Spring Workshop and Annual Meeting.

RECORDING SECRETARY: MARY LU CRAMER is a volunteer at DMC Huron Valley Sinai. It will be Mary Lu's responsibility to keep an accurate record of all actions taken at each of the SED General Membership and Executive Board meetings. She is the keeper of the SED permanent records. Her contact information is: marylucramer@gmail.com

CORRESPONDING / FINANCIAL SECRETARY: MARGARET RICE-NIZZA is a volunteer at Ascension River District. It is her responsibility to mail notices for the Membership meetings and Financial statements to the President/ Leaders & DVS of each member organization as well as to the MAHA leadership as appropriate. She sends out correspondence, as necessary, at the request of the SED Board or President. Her contact information is: rice7207@comcast.net

TREASURER: CAROL PAVELICH volunteers her time at Ascension Providence, Novi Campus. As Treasurer of SED, it is Carol's responsibility to keep an accurate and detailed list of all of SED's assets, liabilities, receipts and disbursements. She is authorized to pay all bills as approved by the President. She is also chair of the Budget Committee. She can be contacted at: clpavelich@att.net

COUNSELOR: CAROL ANN TOWNE is a volunteer at Ascension River District. The Counselor is the immediate past president and provides counsel and direction to the president as requested. She chairs the Nominating Committee.

PARLIAMENTARIAN: THIS OFFICE IS CURRENTLY VACANT. Serves on the Board of Directors, the Executive Committee and the Policy and Bylaws Committee. Advises the President and Board on points of parliamentary procedure.

COMMUNICATIONS: BEVERLY HARTMAN volunteers at Henry Ford Macomb Hospital. It is her responsibility to serve as editor of the SED Digest. They are mailed to the President/Leaders and DVS of each member organization. The Digest is also sent out by email and posted on the MAHA website: www.mahaonline.org She can be contacted at: bhartma1@sbcglobal.net

HOSPITALITY: EILEEN MOORE volunteers at McLaren Port Huron and serves as the SED Hospitality Chair. It is her responsibility for securing locations and making arrangements for the luncheons at all Membership Meetings. She works closely with the Registration and Program Chairs. She can be emailed at: eileen.moore@comcast.net

ACTING MEMBERSHIP / OUTREACH: MARY LU CRAMER is a volunteer at DMC Huron Valley-Sinai. She requests information from member organizations and compiles it for the MAHA and SED Annual Reports. She also maintains the SED gmail account and keeps an up-to-date roster of local officers and reports changes to MAHA and necessary SED officers and chairs. Please email her of any roster changes at: marylucramer@gmail.com

POLICY & BYLAWS: THIS OFFICE IS CURRENTLY VACANT. It would be their responsibility to review and update the SED Policies and Bylaws annually. They would also have the SED Board Manual reprinted as necessary.

REGISTRATION: JOYCE NIELSEN volunteers at Henry Ford Wyandotte. As SED Registration Chair she will receive reservations and prepare name tags for the membership meetings. She also maintains an attendance book and works closely with the Hospitality and Program Chairs. Her contact information is: jnielsen1126@comcast.net

NOMINATING COMMITTEE: CAROL ANN TOWNE, as Counselor, Chairs this committee. Board members include **Mary Lu Cramer**, DMC Huron Valley Sinai and **Beverly Hartman**, Henry Ford Macomb. Members at Large are: **Sallie Hock**, Ascension Macomb Oakland and **Nola Klink**, St. Joseph Marcy Chelsea